

# Contents

## Overview

[What is Second Copy?](#)  
[Getting Started](#)

## Menu Selections

[File Menu](#)  
[Options Menu](#)  
[Help Menu](#)

## Main Dialog Box

[Overview](#)  
[Action Buttons](#)  
[Information Boxes](#)

## Profiles Dialog Box

[Overview](#)  
[The Profiles list box](#)  
[Action Buttons](#)

## Change Profile Dialog Box

[Overview](#)  
[Five Step Process](#)  
[Action Buttons](#)

## Advanced Options

[Overview](#)  
[Options for experienced users](#)  
[Special Keys](#)

## Special Tips

[Organize your data files](#)  
[Suggested uses of Second Copy](#)  
[Copying Files to a Floppy](#)

## Ordering Information

[How to order](#)  
[Second Copy Registration Form](#)

## Technical Support

[How to reach us for technical support](#)

## Error Messages

[User Errors](#)  
[Hardware Errors](#)  
[Network Errors](#)

## Other Error Messages

## What is Second Copy?

Second Copy is a utility that makes an extra copy of the files in specified directories to another drive for safe keep. The first time Second Copy is run, it copies the entire specified directories to the specified drives. After that, it copies only those files that are changed.

Once started, Second Copy stays active and loads itself every time you run Windows, until you explicitly terminate Second Copy with the Exit and Unload command.

Second Copy monitors the specified directories at a regular interval and if it finds any files that have been added or changed since the last time Second Copy copied them, it copies them again.

Second Copy can be used to copy files to different hard disks, floppies, LAN drives or to other directories on the same hard disk as the source files.

See Special Tips for ideas on how to best configure the files on your system to take advantage of Second Copy.

# Getting Started

The first time you start Second Copy you will see the [main dialog box](#) with no profile entries. The first thing you should do is to add a profile.

## Related Topics:

[Add a new profile](#)

[Add directories to a profile](#)

[Activate a Profile](#)

[Adding more than one profiles](#)

## **Add a new profile**

Click on the Change Setup button or select the Option / Change Setup menu item. This will bring up the Profiles Dialog box.

The first time you add a profile, the New Profile dialog box will be displayed automatically. If you had previously defined some profiles, you can bring up the New Profile dialog box by clicking on the Add Profile button.

Enter a descriptive name for the new profile in the edit box and click OK. You can use any characters in the name except right and left square brackets ( [ or ] ).

Second Copy will display the new profile in the list box of profiles.

## Add directories to a profile

If there is only one profile in the list, it is already selected as the current item in the list. If there are more than one profiles in the list, then you should select the new profile by clicking on it or by using the tab key to get to the list box and then the cursor keys choose the desired profile.

Click on the Change Profile button to bring up the Change Profile dialog box. The name of your profile will be displayed in the field on the top left. Now you can follow the simple five step process to add desired directories to the list.

### Related Topics:

[Step 1 Select directory to copy files from.](#)

[Step 2 Copy Frequency.](#)

[Step 3 Drive to copy files to](#)

[Step 4 Directory prefix](#)

[Step 5 Add to the list of selections](#)

**Step 1 *Select directory to copy files from.***

Use the mouse or the keyboard to select the directory which contains the files you want to copy. You can double click on a drive letter, or a directory name to select it. You can also use the space bar to select a drive or a directory.

Make sure that the desired directory is displayed above the list of drives and directories. If you want Second Copy to copy all the files in this directory, select the All files radio button. If you want to copy files with a specific extension, select the Extension radio button and enter the file extension. You can use ? and \* as wild cards to specify the extension.

**Step 2 Copy Frequency.**

Select how often you want to Second Copy to perform the copy process. You can select an interval from 1 minute to 12 hours.

If you specify different frequencies for different directories, only the last one will be used.



### **Step 3 *Drive to copy files to***

Second Copy displays the drives on your system as radio buttons. Select the drive where the files should be copied to.

#### ***Step 4 Directory prefix***

When Second Copy copies the files to the specified drive, you can specify the root level directory name (prefix) under which the files will be copied. This prefix can be any valid DOS directory name up to eight characters.

If you are copying files from one drive to another, the directory prefix is optional. If you are copying files from a drive to the same drive, then you must specify a directory prefix.

### ***Step 5 Add to the list of selections***

When you are satisfied with your selection in steps 1 through 4, you can click on the Add To List button to add this selection to the profile.

You can repeat these steps to add all the entries you want to be copied as part of this profile.

Click on the OK button to save this profile. Click on the OK button on the Profiles dialog box to return to the main dialog box.

## **Activate a Profile**

If the new profile does not have a check mark on the selection box, click on the profile once to select it.

## **Adding more than one profiles**

Follow the procedure described above to enter more profiles. You can enter several profiles and select or deselect them as needed by clicking on the item in the main dialog box.

## File Menu

Copy Now

Exit and Unload Second Copy

## **Copy Now**

This command causes Second Copy to start the copy process immediately instead of counting down to the next cycle. Use this command if you are planning to exit windows and want to make sure that all recently updated files get copied before you exit.

If you didn't use this command, Second Copy will still copy the new and changed files the next time you start Windows.

## **Exit and Unload Second Copy**

The Exit and Unload command causes Second Copy to terminate. If Second Copy is terminated in this manner, it will not start automatically next time you run Windows. It will have to be restarted manually by clicking on the icon in the Program Manager.

To make the best use of this program you should not manually exit it but rather simply minimize it and let it run in the background all the time. Second Copy is designed to operate in the background with little or no performance impact on the other Windows applications running in the foreground .



# Options Menu

Change Setup

Advanced Options

Enter Registration Number

## **Change Setup**

This command allows you to change the Profiles and select Advanced Options.

## **Advanced Options**

This command brings up the Advanced Options Dialog Box. It allows you to select Advanced Options such as Block Size, Cluster Size, and the type of files to include in the copy process.

## **Enter Registration Number**

When you order a registered version of Second Copy, you will be given a registration number. Choosing this menu option will open a dialog box where, you can enter the registration number and your name. When Second Copy receives valid number and name, it will automatically reconfigure itself as a registered version and no longer send you "friendly reminders" to register your copy. See Ordering Information for details.

This menu option is grayed out in a registered version of Second Copy.

# Help Menu

[Help](#)

[Ordering Information](#)

[Registration Form](#)

[Technical Support](#)

[About Second Copy](#)

## **Help**

Selection of the Help menu option displays this Help file.

## **Ordering Information**

Selection of this option brings up the help topic which describes how to place an order for a registered version of Second Copy.

## **Registration Form**

Selection of this option brings up the help topic which contains the Second Copy registration form that can be printed and attached to the order.



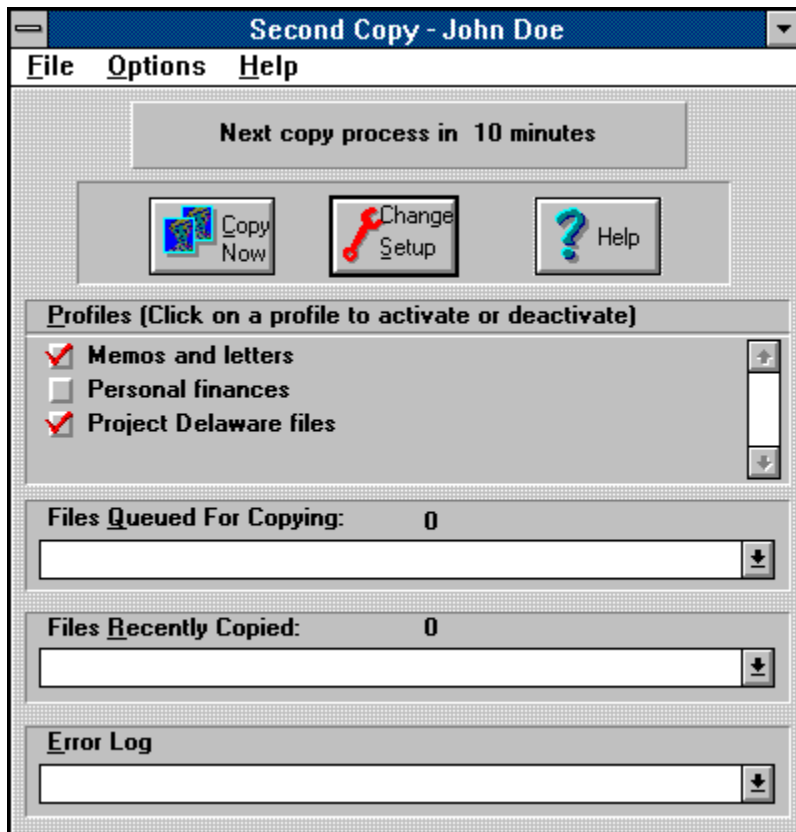
## **Technical Support**

Selection of this option brings up the help topic which describes how to obtain technical support for Second Copy.

## **About Second Copy**

Selection of this menu option displays information about the version and creators of the Second Copy software.

# Overview



The Main Dialog Box is displayed when you start Second Copy. It shows the status of the next copy process, and lists Profiles, Files queued for copying, Files recently copied and the Error Log. It also contains action buttons for Copy Now, Change Setup and Help.

## Action Buttons

Copy Now Button

Change Setup Button

Help Button

## **Copy Now Button**

When you press this button, Second Copy starts the copy process immediately instead of counting down to the next cycle. Use this command if you are planning to exit windows and want to make sure that all recently updated files get copied before you exit.

If you didn't use this command, Second Copy will still copy the new and changed files the next time you start Windows.

## **Change Setup Button**

This button allows you to change the Profiles and select Advanced Options.

## **Help Button**

This button brings up the main Help index for Second Copy.

# Information Boxes

[Status Box](#)

[Profiles](#)

[Files Queued For Copying](#)

[Files Recently Copied](#)

[Error Log](#)



## **Status Box**

This is displayed at the top of the main dialog box. It indicates when the next copy process will start. If you have more than one Profiles active, then this indicates the time for the next profile to be copied. This message is updated every minute.

## Profiles

This scrollable list box shows all the Profiles that you have defined. A check box in front of the Profile name indicates whether the profile is active. You can activate or deactivate any Profile by clicking on the profile. Only the active profiles will be used in the copy process.

You can deactivate profiles that are used infrequently and activate them when needed. This allow you to define sets of directories for convenient copying when needed and be able to turn them off at other times.

## **Files Queued For Copying**

This scrollable drop down list box displays the files that Second Copy has determined need to be copied. Second Copy builds this list periodically at the given interval and then starts to copy the files. As each file is successfully copied, it is removed from this list and displayed in the Files Recently Copied list.

If a file in this queue is in use by another program then, Second Copy skips over it and tries to copy it in the next cycle. An error message is displayed in the Error Log to this effect.

Only the first line in this list is normally visible. To see other entries, click on the down arrow and then scroll through the list using the scroll bars.

## **Files Recently Copied**

This scrollable drop down list box displays the files that have been recently copied by second copy. Second Copy puts the time of the day in front of each entry to indicate when this copy was performed.

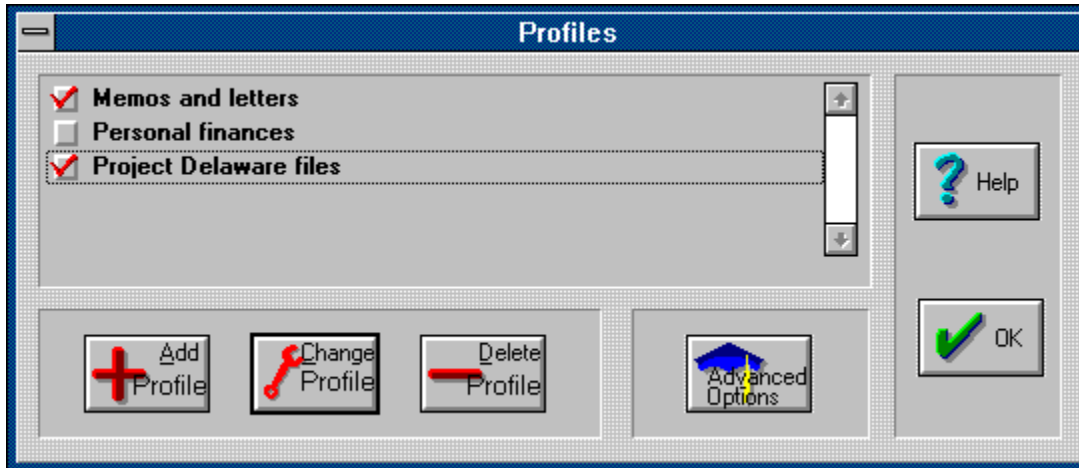
Only the first line in this list is normally visible. To see other entries, click on the down arrow and then scroll through the list using the scroll bars.

## **Error Log**

If Second Copy encounters an error during the copy process, for example a "disk full" condition, or a file in use by another program, it displays this error message on this scrollable drop down list box. It also puts the time in front of the error message.

Only the first line in this list is normally visible. To see other entries, click on the down arrow and then scroll through the list using the scroll bars.

## Overview



The Profiles Dialog Box displays a list of Profiles. It allows you to add, change or delete a profile, or define Advanced options.

## The Profiles list box

This scrollable list box displays all the profiles you have defined

Profiles are sets of directories that you define to be copied together. You can define several profiles and then turn them on or off as needed by clicking on the check boxes.

## Action Buttons

Add Profile Button

Change Profile Button

Delete Profile Button

Advanced Option Button

Help Button

OK Button



## **Add Profile Button**

This button brings up a dialog box where you can define a new profile name. Enter a descriptive name that will describe what this profile will be used for. Do not use square brackets in the description.

## Change Profile Button

This button brings up the Change Profile Dialog Box. Before clicking on this button, you should select a profile you would like to define or change.

The best way to select a profile in the list box is to use your keyboard. Select the profile list box by clicking on any item, by pressing Alt-P key combination or by pressing the tab key until the list box is selected. Then use the up and down cursor control keys to select a profile from the list. If you use a mouse to select a profile, you should click on it once to select it and once more to reset its previous activation status.

Once a profile is selected, you can click on the Change Profile Button to bring up the Change Profile Dialog Box to change the selected profile.

## **Delete Profile Button**

This button deletes the selected profile from the list. You will be asked to confirm the deletion.

## **Advanced Option Button**

This button brings up the Advanced Options Dialog Box. It allows you to select Advanced Options such as Block Size, Cluster Size, and the type of files to include in the copy process.

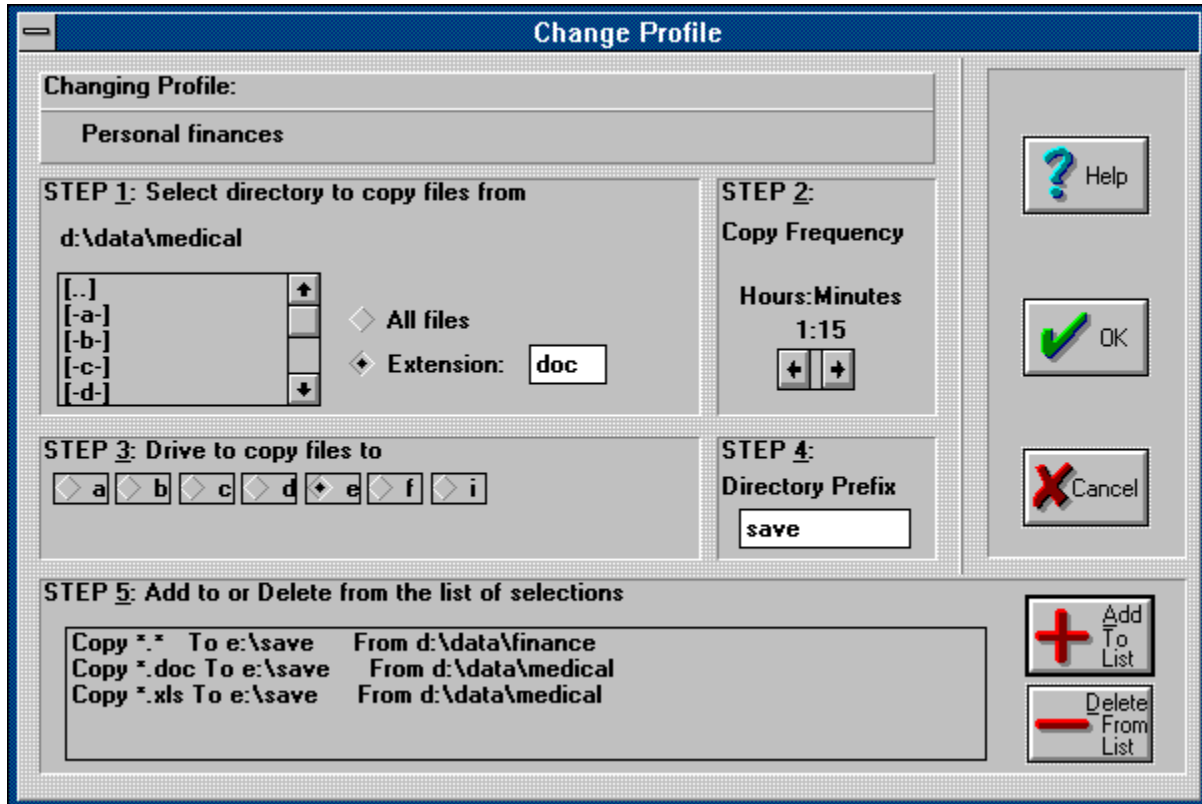
## **Help Button**

This button brings up context sensitive help for Profiles Dialog Box.

## **OK Button**

This button closes the Profiles Dialog Box and returns to the Main Dialog Box.

# Overview



The Change Profiles dialog box allows you to define sets of directories to be copied as part of a profile. The name of the profile being changed is displayed in the Changing Profile box at the top.

# Five Step Process

This five step process allow you to setup directories to be copied within the selected profile. You can add or delete directories, select file extensions set directory prefix and set the copy frequency.

## Related Topics:

[Step 1 - Directory Selection](#)

[Step 2 - Copy Frequency](#)

[Step 3 - Drive to Copy Files To](#)

[Step 4 - Directory Prefix](#)

[Step 5 - List of Selections](#)



## Step 1 - Directory Selection

Select the directory that you want to be copied. Double click on a directory to select it. Double click on the [..] entry to select the parent directory. Double click on the [-x-] entry to change to the x drive.

If you are using the keyboard instead of a mouse, you can press the space bar instead of a mouse double click to change the directories.

### Related Topics:

[All Files Radio Button](#)

[Extension Radio Button](#)

### ***All Files Radio Button***

If the directory you have selected and its sub directories contain data files only, select the **All Files** option. If you specify directories that contain program files with this option, Second Copy will still work fine, but you will end up making unnecessary copies of the program files on other drives or directories.

### ***Extension Radio Button***

If the directory you have selected and its sub directories contain data and program files and you are interested in copying only files for certain type, select the **Extension** option and specify the file extension. You can only specify one extension at a time, but you can make multiple such entries with the same directory and different extensions.

You can also specify wild cards "?" and "\*" in the extension. These have the same meaning as in MS-DOS. The "?" character matches with any character in that location and the "\*" character matches with any string of characters at that location.

## **Step 2 - Copy Frequency**

Select how often you would like Second Copy to monitor the directories and files in this profile. Use the scroll bars to increase or decrease by one minute. The minimum frequency is 1 minute and the maximum frequency is 12 Hours.

### **Step 3 - Drive to Copy Files To**

Select the drive where you would like Second Copy to copy all the files from the directory you selected in Step 1 above. It is best to select a drive different from the one where the files reside.

If you plan to copy files from a directory on one drive to the same drive, make sure that you specify a Directory Prefix in the next step. If no such prefix is specified, Second Copy will use a prefix of **BACKUP**.

Second Copy only displays the first twenty drives on your system.

## **Step 4 - Directory Prefix**

Second Copy will copy the files from one drive to another with exactly identical directory structure. If the directory structure does not exist on the destination drive, Second Copy will create it. Here you can specify the top level directory on the destination drive under which the source directory structure will be created.

Second Copy will accept a prefix consisting of up to 8 letters, or any other characters allowed in a DOS file name.

## Step 5 - List of Selections

This scrollable list box shows the directories you have selected previously and the drives where they will be copied to. An entry such as **"Copy \*.doc To c:\save From d:\data\letters"** indicates that all the files in the directory **\data\letters** and all its sub directories will be copied from the **"d"** drive to the **\save** directory on the **"c"** drive.

### Related Topics:

[Add To List Button](#)

[Delete From List Button](#)

### ***Add To List Button***

When you click on this button, the directory, drive, frequency and prefix you have selected in steps 1 through 4 will be added to the list of selections.



### ***Delete From List Button***

When you click on this button, the item you have selected in the list of selections will be deleted from the list.

# Action Buttons

Help Button

OK Button

Cancel Button

## **Help Button**

This button brings up context sensitive help for Change Profiles Dialog Box.

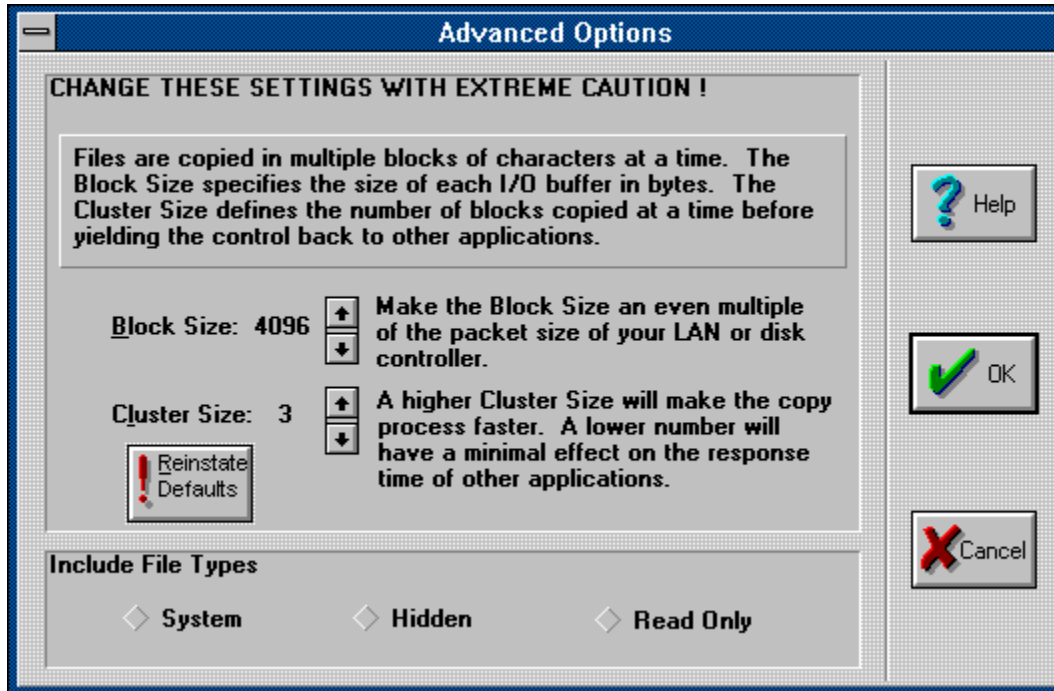
## **OK Button**

This button closes the Change Profiles Dialog Box, saves the list of selections and returns to the Profiles Dialog Box.

## **Cancel Button**

This button closes the Change Profiles Dialog Box, discards the changes you have made to the list of selections and returns to the Profiles Dialog Box.

# Overview



The advanced options allow you to tailor your environment for better performance and flexibility. Use these options with extreme care. When in doubt, let Second Copy use the defaults.

## Options for experienced users

Block Size

Cluster Size

Reinstate Defaults Button

Include File Types

## Block Size

Second Copy copies files in background when the system is idle. Windows gives control to Second Copy when no other application is doing any work. Second Copy uses that time to copy a few blocks of data from a file and relinquishes control back to Windows. If any other application at that time need to do any work, it does it and the control returns to Second Copy to continue its copy process. This cycle continues until Second Copy is done copying all its files.

Files are copied in multiple blocks of characters at a time. The Block Size specifies the size of each I/O buffer in bytes. The Cluster Size defines the number of blocks copied at a time before yielding the control back to other applications.

Make the Block Size an even multiple of the packet size of your LAN or disk controller.



## **Cluster Size**

This cluster size has nothing to do with the cluster size on your disk. The term "cluster" used by Second Copy happens to coincide with the hard disk "clusters" on some disks.

A higher Cluster Size will make the copy process faster. A lower number will have a minimal effect on the response time of other applications.

## **Reinstate Defaults Button**

If you have changed the block and cluster size and you want Second Copy to go back to the defaults, press this button.

## **Include File Types**

By default, Second Copy will copy only normal files. You can select the following types of files to be copied in addition to the normal files.

### **Related Topics:**

[System](#)

[Hidden](#)

[Read Only](#)

[Help button](#)

[OK button](#)

[Cancel button](#)

**System**

Select this check box to copy system files.

***Hidden***

Select this check box to copy hidden files.

***Read Only***

Select this check box to copy read only files.

***Help button***

This button brings up context sensitive help about the Advanced Options dialog box.

***OK button***

This button saves the new options you have selected and returns to the Profiles Dialog Box.



***Cancel button***

This button discards any changes to the options and returns to the [Profiles](#) Dialog Box.

## Special Keys

When Second Copy program starts, it conducts the copy process for all active profiles. At times you may want Second Copy to skip the initial copy process and allow you to change the profiles.

You can hold down the control key on the keyboard while Second Copy is starting to skip the initial copy process.

# Organize your data files

Organize your files in such a way that all your data files are in separate directories from the programs. This makes it easy to group your data files from program files in an organized way. Second Copy allows you to specify whether you want all the files in a particular directory to be copied or whether you want only the files of a certain type (file extension) in a directory to be copied.

Suppose you have the following programs in the following directories:

Windows - in c:\windows

Excel - in c:\excel

Word For Windows - in c:\windows\winword

Designer - in d:\designer

Superbase 4 - in d:\sb4

You can organize your data files in one of the following four arrangements. The first two examples assume that you want to copy files to a network drive (h:) and the last two examples assume that you want to copy different directories on different drives: (h:, i: and c:)

## Related Topics:

[By type of data](#)

[By project](#)

[By programs](#)

[With programs](#)

## By type of data

Keep all the data files under one major heading (c:\data) and use separate sub directories for different types of files.

c:\data\win - for all write documents, calendar etc.

c:\data\excel - for Excel spreadsheets

c:\data\docs - for Word For Windows documents

c:\data\design - for Designer drawings

c:\data\db - for Superbase databases

you will have to specify only one entry in the Second Copy setup to copy files to the LAN drive h:

The directory entry in the Profile will look like:

Copy \*.\* To h:\save From c:\data

## **By project**

Keep all the data files under one major heading (c:\data) and use separate sub directories for different projects.

c:\data\home - for all home data files

c:\data\finance - for all financial records

c:\data\work - for all work related files

Again, you will have to specify only one entry in the Second Copy setup to copy files to the LAN drive h:

The directory entry in the Profile will look like:

Copy \*.\* To h: From c:\data

## By programs

Keep the data files under sub directories under each program directory.

c:\windows\data - for write documents, calendar etc.

c:\excel\spread - for Excel spreadsheets

c:\windows\winword\docs - for letters

d:\designer\draw - for Designer drawings

d:\sb4\db - for Superbase databases

You will specify several entries in the Second Copy setup for drives and directories as follows to copy files to various drives:

The directory entry in the Profile will look like:

Copy \*.\* To h:\save From c:\windows\data

Copy \*.\* To h:\save From c:\excel\spread

Copy \*.\* To i:\backup From c:\windows\winword\docs

Copy \*.\* To c:\ From d:\designer\draw

Copy \*.\* To h:\save From d:\sb4\db

## With programs

Keep the data files in the same directories with each program.

c:\excel - for Excel programs & spreadsheets

c:\winword - for Word For Windows program & documents

d:\designer - for Designer program & drawings

Though this scheme is not recommended, Second Copy can be configured to handle this arrangement.

The directory entry in the Profile will look like:

Copy \*.\* To h:\save From c:\excel

Copy \*.\* To i:\backup From c:\winword

Copy \*.\* To c:\ From d:\designer

# Suggested uses of Second Copy

You can use Second Copy in many different ways. A few of the common uses are listed here.

## Related Topics:

[Two hard disks](#)

[A workstation and a network drive](#)

[A hard disk and a floppy drive](#)

[Two directories on one disk](#)



## **Two hard disks**

Use Second Copy to keep a copy of files on one hard disk to another hard disk. Once you set up the profiles, the files on the two disks will be kept in synchronization.

## **A workstation and a network drive**

Use Second Copy to backup files from a workstation to a network drive. If you copy your important files to the network, and if your network administrator performs regular backups of the network drive, you will not need to backup your files on floppies. You will always have a copy of your files safely backed up with your network backup.

## **A hard disk and a floppy drive**

Use Second Copy to copy files from the hard disk to a floppy as needed. You can setup the profile to copy desired files once. During normal operation, should deselect the profile on the main dialog box. When ever you want to copy the set of files defined in the profile to a floppy, you can select the profile. Make sure that the profile has the selection check mark and press the Copy Now button to copy files to the floppy disk.

Remember that Second Copy does not perform multi-volume backups to the floppy disks. So the files you define in a profile should fit on a single diskette.

## **Two directories on one disk**

Use Second Copy to copy selected files from one directory on a disk to another directory on the same disk drive. Make sure that you specify a directory prefix.

## **Copying Files to a Floppy**

If you use Second Copy to copy files to a floppy drive, make sure that all the files you intend to copy to the floppy will fit on one floppy. Second Copy is not intended to make multiple floppy backups.

# How to order

[Evaluation licensing](#)

[Payment methods](#)

## **Evaluation licensing**

Second Copy is a shareware program and you are allowed to use it for evaluation purposes only for a period of 30 days, after which you must obtain a registered version of the product from Centered Systems.

You can freely copy and distribute the evaluation version of Second Copy to others for evaluation.

## Payment methods

You can order Second Copy check, cash or money order, or credit card.

### Related Topics:

[By Check, cash or money order:](#)

[By Credit card:](#)

[Through CompuServe](#)

[Inquiries about the order](#)



***By Check, cash or money order:***

Send your check, cash or money order with a completed registration form to the following address:

**Centered Systems**

**7137 Oak Ridge Road**

**Falls Church, VA - 22042-2561**

***By Credit card:***

Master Card, Visa, American Express, or Discover card from the Public Software Library (PsL) by calling 1800-2424-PsL or 713-524-6394 or by FAX to 1-713-524-6398 or by **CIS E-mail to 71355,470**.

PsL is our order processing agent. All credit card orders must be processed through them. No credit card orders are accepted at the Centered Systems address.

These numbers are for orders only. To insure that you get the latest version, PsL will notify us the day of your order and we will ship the product directly to you.

You can also mail credit card orders to

**PsL at P. O. Box 35705, Houston, TX 77235-5705.**

***Through CompuServe***

GO SWREG and follow instructions. Search for "Second Copy 4.0".

***Inquiries about the order***

Any questions about the status of the shipment of the order, refunds, registration options, product details, technical support, volume discounts, dealer pricing, site licenses, etc., must be directed to

**Centered Systems**

**7137 Oak Ridge Road**

**Falls Church, VA - 22042-2561**

# Second Copy Registration Form

You can print this form by choosing the **Print Topic** option from the **File** menu on the help screen.

|  
| Single user license: Qty \_\_\_\_ @ \$25.00 ea. = \_\_\_\_  
|  
| 25 user license: Qty \_\_\_\_ @ \$125.00 ea. = \_\_\_\_  
|  
| Shipping & Handling  
| Add \$3.00 for Within United States  
| or \$7.00 for out side United States = \_\_\_\_  
|  
| Sales Tax  
| Virginia residents add 4.5% sales tax = \_\_\_\_  
|  
| TOTAL PAYMENT = \_\_\_\_

| Disk Size: 5.25" \_\_\_\_ 3.5" \_\_\_\_

| Date: \_\_\_\_\_  
| Name: \_\_\_\_\_  
| Address: \_\_\_\_\_  
| \_\_\_\_\_  
| \_\_\_\_\_

| City, State, Zip: \_\_\_\_\_

| Day phone: \_\_\_\_\_ Eve: \_\_\_\_\_

| How did you hear about Second Copy?  
| \_\_\_\_\_

| Comments / Suggestions for improvement:  
| \_\_\_\_\_  
| \_\_\_\_\_

## How to reach us for technical support

Regular Mail

CompuServe Information Service

Other E-mail

## **Regular Mail**

Send you questions and comments to:

**Centered Systems**  
**7137 Oak Ridge Road**  
**Falls Church, VA 22042-2561**

## **CompuServe Information Service**

Send E-mail to 71310,1716.



## **Other E-mail**

Several E-mail systems including Internet allow you to send message to a CompuServe account. Check with your E-mail system about how to route messages to the above CompuServe account.

For example, you can send us E-mail through Internet at [71310.1716@compuserve.com](mailto:71310.1716@compuserve.com)

# User Errors

The following is a list most frequent user error messages and their probable causes.

## Related Topics:

[Out of disk space](#)

[File not found](#)

[Path not found](#)

[Too many open files](#)

[Access denied](#)

[Not enough memory](#)

[Invalid drive](#)

[Write protect error](#)

[Not MS-DOS disk](#)

[Sharing violation](#)

[Wrong disk](#)

## **Out of disk space**

Second Copy tried to copy files to a disk which is full. Delete some files on that disk to make room so that Second Copy can continue.

## **File not found**

A file that Second Copy has queued up to be copied no longer exists.

## **Path not found**

A path defined in the Profile is invalid. Modify the Profile to point to the correct drive and directory path.

## **Too many open files**

The number of files defined in your CONFIG.SYS file has exceeded. Increase the number the FILE = statement in the CONFIG.SYS file. If a statement does not exist, try entering FILE = 40. Exiting other application will free up some files too.

## **Access denied**

Second Copy tried to copy a file which is currently in use by another application. This is a common occurrence and not a problem. Second Copy will keep the file reference in its queue and when the file is released by the other program, Second Copy will copy it.

## **Not enough memory**

There is not enough memory for Second Copy to continue processing. Exit other applications to free some memory.



## **Invalid drive**

A drive defined in the Profile no longer exists. If it is a network drive, check that you are logged on to the network. If the drive does not exist, then change the Profile.

## **Write protect error**

A floppy diskette or the network drive has a write protection. Remove the write protect tab from the floppy diskette or change write permissions on the network drive.

## **Not MS-DOS disk**

The diskette you have inserted in the floppy drive is not a MS-DOS diskette. Use a MS-DOS formatted diskette.

## **Sharing violation**

A file that was being copied by Second Copy was opened by another application. When you exit the other application, Second Copy will copy the file in the next cycle.

## **Wrong disk**

A diskette was switched while Second Copy was copying files to or from the diskette. Reinsert the original diskette.

# Hardware Errors

The following error indicate a hardware problem

CRC error

Seek error

Sector not found

Lock violation

Adapter hardware error

# Network Errors

The following errors indicate a network problem

Bad netpath

Bad network response

Unexpected network error

Bad remote adapter

Netname deleted

Network access denied

Bad device type

Bad network name

Redirection paused

Too many sessions

Sharing paused

Invalid password

Network busy

Remote not listed

## Other Error Messages

The following error messages are rare and indicate situations related to hardware or software failure or incompatibilities.

- Invalid function
- Invalid handle
- Arena trashed
- Invalid block
- Bad environment
- Bad format
- Invalid access
- Invalid data
- Current directory
- Not same device
- No more files
- Bad unit
- Not ready
- Bad command
- Bad length
- Out of paper
- Write fault
- Read fault
- General failure
- File control block unavailable
- Sharing buffer exceeded
- Not supported
- Duplicate name
- Device does not exist
- Too many commands
- Print queue full
- No spool space
- Print canceled
- Too many names
- Request not accepted
- File exists
- Duplicate file control block
- Cannot make



Interrupt 24 failure  
Out of structures  
Already assigned

## **Block Size**

Files are copied in multiple blocks of characters at a time. The Block Size specifies the size of each I/O buffer in bytes.

## **Cluster Size**

Files are copied in multiple blocks of characters at a time. The Cluster Size defines the number of blocks copied at a time before yielding the control back to other applications.

## **Directory Prefix**

Second Copy copies the files from one drive to another with exactly identical directory structure. If the directory structure does not exist on the destination drive, Second Copy creates it. A Directory Prefix specifies the top level directory on the destination drive under which the source directory structure will be created.

## **Main Dialog Box**

The main dialog box is displayed when you start Second Copy. It displays the status of the next copy process and lists Profiles, Files queued for copying, Files recently copied and the Error log.

## **Profiles**

A profile is a collection of directory entries to be copied at one time. A profile can be activated or deactivated by the user. When a profile is active, Second Copy includes all its directories in the copy process otherwise it ignores them.

## **wild cards**

DOS allows you to specify file names with wild card characters. A "?" in a position of a file name indicates any character in that position and a "\*" in a position indicates any string of character in that position.

The same frequency is used for the entire profile.



The profile name can contain spaces but not brackets (i.e. [ or ])

Its better to use the keyboard than the mouse, to select a profile.

A selected profile is indicated by a dotted box around it.

A selected profile is indicated by a dotted box around it.

When you define a directory, Second Copy copies all its sub directories also.

Use these numbers for Orders only. **No technical support** is available at these numbers.